

[Using Windows XP > Digital Photography](#)

Share your digital photos instantly

Send digital photos by e-mail to keep family and friends up-to-date

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By Katherine Murray



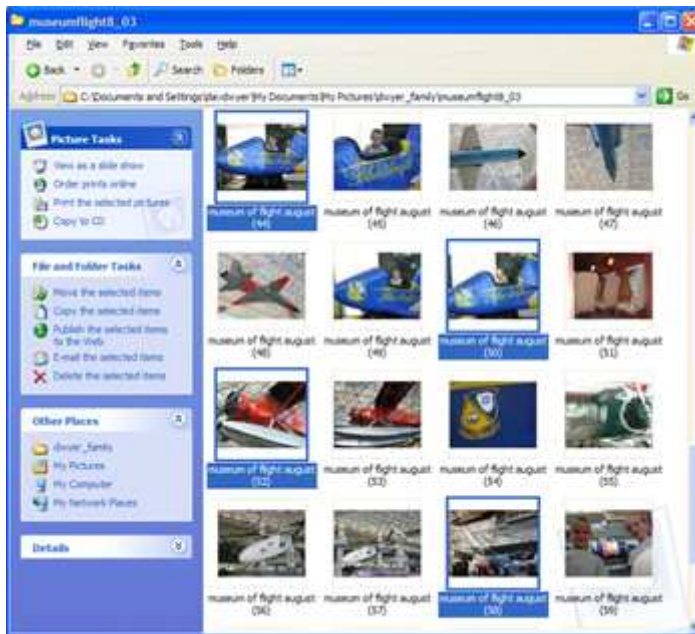
Digital cameras and e-mail have radically changed the way we share the moments of our lives. It's so easy to share with your friends and family photos of your great vacation adventure, the newborn puppies, your new car, or your child's game-winning home run.

The only problem is that image files can be large, and sending these large image files through e-mail can make sending and receiving slower, and waste storage space on the recipient's computer. With Windows XP, you can easily reduce the size of image files and send them on their way.

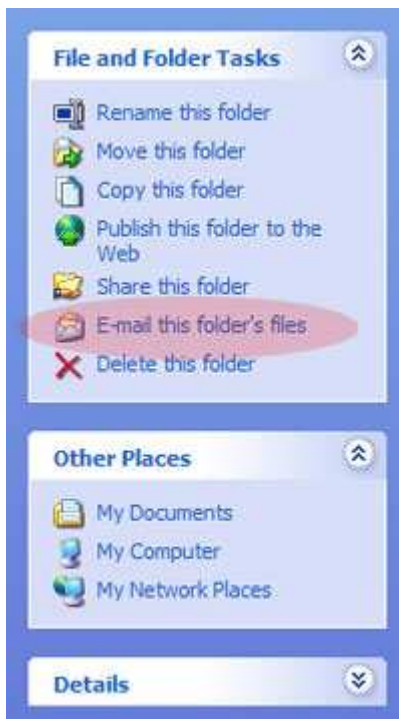
By e-mailing photos directly from your **My Pictures** folder, Windows XP gives you the option of reducing the file size of the images, making for a better viewing experience for the person on the receiving end of your e-mail. Reducing the file size of your images is particularly helpful when you, your recipient, or both of you are using a slower dial-up Internet connection.

Use Windows XP to shrink and e-mail pictures

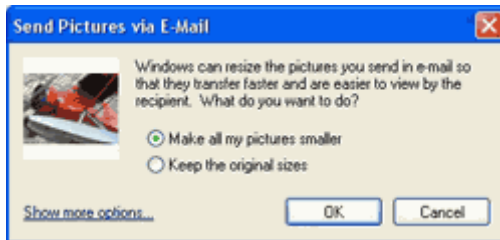
1. In your **My Pictures** folder, open a folder containing the pictures that you want to send.
2. Select one or more photos. If you hold down the **Ctrl** key, you can click to select additional photos in any order.



3. In the **File and Folder Tasks** pane, click **E-mail this file** (or **E-mail this folder's files**, or **E-mail the selected items** if you chose more than one image).



4. Next the **Send Pictures via E-Mail** dialog box appears. By default, the **Make all my pictures smaller** option is selected.



If you want to be more specific about how much smaller your pictures will be, click **Show more options** to view your choices. Make your selection from the list.



Click **OK** to continue.

5. Windows XP switches to your default e-mail program, creates a new message window, and attaches your pictures to the e-mail message. Add the recipient's e-mail address, type your message and then send the mail. Using this quick technique to send your photos to family and friends soon after the event is a sure way to keep everyone up-to-date on your life without filling their e-mail inbox with large image files.

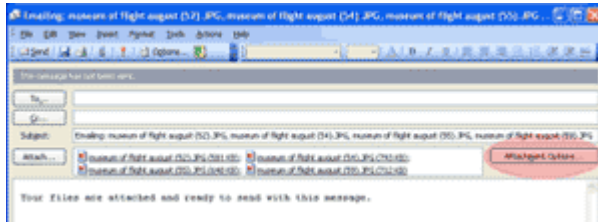
NOTE: If Microsoft Office Outlook is your default e-mail program, the **Send Pictures via E-Mail** dialogue box as shown above may not appear. Instead, Outlook may immediately open a new e-mail message with your images inserted as attachments. You can still modify the size of your pictures before sending your mail by following these instructions.

Share Photos

Use Outlook to Shrink and E-mail Pictures.

1. In an Outlook e-mail message with your images attached, click the

Attachment Options... button located next to the **Attach...** field of the e-mail message.



2. At the bottom of the **Attachment Options** task pane, select **Picture Options** to view the sizing options for your pictures. By default, **Don't resize, send originals** is selected. By clicking the down arrow you can view additional choices. Select your choice, type in the recipient's e-mail address, type your message and then send the mail.

